Please note...

All students and staff of the college are requested to read this HAND BOOK in detail and follow the rules, regulations and code of conduct stipulated therein. They should have a clear idea of the facilities and services available in the college and the procedure to be followed for bringing any of their grievances to the notice of the Principal.

The management is committed to ensure strict discipline and code of conduct by the students and staff within the College campus.

UKF College of Engineering & Technology
Puthenkulam P.O., Parippally, Kollam- 691 302; Kerala
Ph: 0474-2577958/59; Fax: 0474-2577960
Email: admin@ukfcet.ac.in; Website: www.ukfcet.ac.in

Chairman
Dr. S Basant

General Secretary & Director
Smt. Amritha Prasobh, M.Tech.,

Deputy Director & Dean
Dr. R.Sujatha, M.Tech, Ph. D.

Principal
Dr. E. Gopalakrishna Sarma, M. Tech, Ph. D

PERSONAL PROFILE OF THE STUDENT

Name : ....

Local Address : ....

....

....

....

Telephone No. : ....

Permanent Address : ....

....

....

....

....

Date of Birth : ....

Weight : .... kgs

Height : .... cms

Blood Group : ....

Admission No : .... Semester : ....

Branch : ....

Contact Mobile Number in case of Emergency : ....

IMPORTANT TELEPHONE NUMBERS

Chairman   : Dr. S Basant   : 0474-2577958
                        101(Ext)

General Secretary/Director : Smt. Amritha Prasobh   : 0474-2577958
                        102(Ext)

Deputy Director & Dean   : Dr. R. Sujatha   : 0474-2577958
                        115 (Ext)

Principal   : Dr. E. Gopalakrishna Sarma : 0474-2577958
                        117 (Ext)

HOD, Civil Engineering   : 9526599933
HOD, Electronics and Communication Engineering   : 9526599944
HOD, Electrical and Electronics Engineering   : 9526599955
HOD, Mechanical Engineering   : 9526599977
HOD, Computer Science and Engineering   : 9526549966
HOD, Humanities and Science Department   : 9497850400

Administration   : 0474-2577958;
                        113 (Ext)

Library   : 203(Ext)
Security Room   : 601(Ext)
Ladies Hostel   : 8606009994
Gents Hostel   : 8606009995

ABOUT THE INSTITUTION

UKF College of Engineering & Technology is owned and managed by the Universal Knowledge Foundation Trust. Started in the year 2009, the College has come to a full circle and has carved out a niche for itself in the professional educational scenario of the state. UKF College is rich in its infrastructure as well as human resources. We consider our team of qualified, experienced and dedicated faculty to be the most valuable asset of the institution. The healthy relationship maintained among the staff, students and the management combined with the constantly upgraded infrastructure makes UKF an ideal place for knowledge dissemination. Excellent academic result brought in by our students is a testimony to the commitment of the institution. Our students also have excelled in co curricular and extracurricular activities. UKF believes in the comprehensive development of our students by providing regular sessions in soft skill development, language, communication, interview skills etc by invited experts. Industry-institutes tie ups allow our students to experience their prospective job environments and make a pre-determined decision on their choice of employment.

MISSION AND VISION

Vision: To evolve as a renowned international institution, which aims to craft the young generations into professionally competent and socially committed dynamic personalities suitable to meet the global demands of industry, research and society.

Mission: We aim to be a top class professional educational institution by providing quality education with the help of upgraded and improved academic infrastructure, ambience, faculties and resource persons having international standards and global exposure thereby transforming the young talents into globally competent and responsible citizens with social commitment, ethical and human values.

QUALITY POLICY

"We are committed to mould young professionals by adhering to a consistent, excellent education system of high quality with continuous improvement, and by providing state-of-the art infrastructure and students support which will help to promote an entrepreneurial culture among our students and bring out a generation that is globally competent and socially committed".

COURSES OFFERED

UKF College of Engineering & Technology offers B.Tech and M.Tech courses and is affiliated to APJ Abdul Kalam Technological University, Thiruvananthapuram and approved by AICTE, New Dehli.

B.TECH PROGRAMMES

BRANCHES	NO. OF SEATS
Civil Engineering	60
Mechanical Engineering	60
Computer Science & Engineering	60
Electronics and Communication Engineering	60
Electrical and Communication Engineering	60

M.TECH PROGRAMME

BRANCHES	NO. OF SEATS
Civil Engineering (Environmental Engineering & Management)	24
Electrical and Electronics Engineering (Electrical power system)	24

LOCATION AND ACCESSIBILITY

The College is located in the District of Kollam at Meenambalam, a serene and picturesque village, near Parippally on the National Highway (NH-47). It is well connected by road and rail. Set in tranquil surroundings, the College provides the right atmosphere for serious academic pursuit.

Distance: 45 kms from Thiruvananthapuram Airport, 8 kms from Varkala Railway Station
22 kms from Kollam Town
3 kms from NH 47deviating from Parippally, Kollam District.

UKF CET MANAGEMENT

Universal Knowledge Foundation, a trust registered under the Indian Trust Act, established in the year 2008, with the primary objective of rendering selfless and dedicated service to the cause of higher education in the field of Engineering & Technology.

Under the dynamic leadership of Dr. S. Basant, the Chairman, UKFCET is all set to carve out a niche for itself in the professional educational sector in the state. In this era of Information Technology, the trust aims to mould competent and successful technocrats who can also contribute to the development of our great nation.

UKF GOVERNING BOARD MEMBERS

Dr. S Basant	Chairman
Smt. Amritha Prasobh	General Secretary
Smt. Lovely Basant	Treasurer
Smt. K Lakshmi Pillai	Trust Member
Sri V K Prasanth	Trust Member
Sri. Abhinand Basant	Trust Member
Dr. Prasobh K Prabha	Trust Member

UKF CET ADVISORY BOARD	
Dr. S Basant	Chairman
Smt. Amritha Prasobh	General Secretary & Director
Dr. R.Sujatha	Deputy Director & Dean
Dr. E Gopalakrishna Sarma	Principal
Rev. Fr. Varghese Pathadan	Chief Advisor Former Executive Director, Sahrdaya College of Engineering & Technology
Dr. K P P Pillai	Chief Consultant Former Principal, College of Engineering, Tvm
Dr. P R Chandramohanan	Counselor Trainer and Mentor- Personality and Communication Skills
Dr. S. Subhakar	Prof & Academic Dean, Vellore Institute of Technology

EXECUTIVE BODIES

a. **Executive Council**

The Executive Council is responsible for the academics of the College. This Council consists of Chairman, General Secretary, Deputy Director, Principal and Dean. The Chairman is the ex-officio Chairman of the council. They shall meet at least once in every academic year to formulate policies & programmes for the ensuing academic year. They shall also give proper direction to all academic activities.

b. **College Council**
The College Council consists of Deputy Director, Principal, Dean, Heads of Departments, Workshop Superintendent and Dy. Wardens of the hostels. The Principal is the Ex-officio President of the Council and the Council appoints a Secretary. The Principal considers the opinion of the College Council in the administration of the College. Members for the various committees for examination, timetable, discipline, anti-ragging, etc. are nominated by the College Council. The Council meets once in every month or as and when necessary.

c. Disciplinary Action Committee

Every student is required to observe discipline and decorous behavior. Any act of indiscipline, misbehavior and unfair practice in examinations will be referred to the Disciplinary Action Committee (DAC) Malpractices in examinations will be viewed seriously and any such incident observed or reported by a faculty member or an invigilator associated with the examinations will be reported to the Principal who in turn refer it to DAC. On the basis of the report and evidence available or gathered, DAC shall immediately initiate an enquiry giving the concerned student chance to explain his / her case. Based on this committee will recommend the course of action in line with the guidelines formulated for this by the Controller of Examination of the University and forward it to the Principal for action.

The student can appeal to the Grievances and Appeals Committee for a relook on the matter. Based on the committee's report, the Principal will take a final decision on the matter. DAC will be headed by a department head and will have three other faculty members drawn from different departments as members. In case of malpractices in end semester examinations, the report given by the college DAC and the action taken by the Principal will be intimated to the Controller of Examination of the University.

Punishment to those involved in Ragging

1. Cancellation of admission
2. Suspension from attending classes
3. Withholding / Withdrawing scholarship
4. Debarring from appearing in any test or examination.
5. Withholding the result.
6. Debarring from representing their institution in any meet, tournament, Youth Festival etc.
7. Suspension / expulsion from the hostel / institution.
8. Rustication from the Institution.
9. Expulsion from the Institution and debarring from admission to any other Institution.

d. Student council

The College Student Council is elected from the class representative elected by the students of each and every class. Two class representatives were elected from each class preferably one girl and one boy representative 75% attendance and all pass upto the current semester is the minimum eligibility to represent the class. Student council will have the office bearers as per the universities directives.

HEADS OF DEPARTMENTS AND FACULTIES

DEPARTMENT OF CIVIL ENGINEERING			
Dr. P. Shiva Keshava Kumar	M.Tech, Ph.D	Professor	9986521799
Ms. Deepthi.V	ME	Asst. Prof & HOD	9400272968
Dr. Anu. N	M.Tech, Ph.D	Asst. Prof	9496344127
Dr. Mophin Kani	M.Sc, Ph.D	Asst. Prof	7598114367
Ms .Anjali A	ME	Asst Prof	8943513020
Mr. Sarath.S	ME	Asst Prof	9605221104
Ms. Sruthy.M	M.Tech	Asst Prof	9496468589
Ms. Tintu Raj	M.Tech	Asst Prof	9446756707
Ms. Duithy George	M.Tech	Asst Prof	9497780027
Mr. Prasanth. S	M.Tech	Asst Prof	9446180994
Ms. Nithya Kurup	M.Tech	Asst Prof	9567728198
Ms. Suja.S.Nair	M.Tech	Asst Prof	9400775510
Ms. Arya C.A	M.Tech	Asst Prof	8113972091
Mr. Anvin Sebastian	M.Tech.	Asst Prof	9497323021
Ms. Tejal Thilak Baker	M.Tech.	Asst Prof	9495544882
Mr. Amal Krishna Babu	M.Tech	Asst Prof	9747294971
Ms. Preeja Prameelan	M.Tech.	Asst Prof	9895591661
Mr. Rohith S	M.Tech	Asst Prof	9895292863
LAB STAFF			
Mr.Suraj Kumar.S	Trade Instructor		9847081511
Mr.Ramlal R	Trade Instructor		9961430796
Ms.Aswathy.M.S	Lab Instructor		9744419158
Mr. Rahul Krishnan	Trade Instructor		9539253420
LABORATORIES			
1. Survey Lab			
2. Strength of Materials Lab			
3. Transportation Lab			
4. CADD Lab			
5. Geotechnical Engineering Lab			
6. Environmental Engineering Lab			

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING			
Dr. R. Sujatha	M.Tech, Ph.D	Dy. Director & Dean	8606069992
Ms. Ramani K	ME, Pursuing Ph.D	Asso.Prof & HOD	9645304931
Ms. Sheeja.K	ME, Pursuing Ph.D	Asst Prof	9846573189
Ms. Smitha Krishnan	M.E	Asst Prof	8129518593
Ms. Anju Kurian A	M.Tech	Asst Prof	9745384564
Mr. Jithin Jacob	M.E	Asst Prof	9020604270
Ms. Labeeba Vahid	M.E.	Asst Prof	9495405224
Mr. Sumod Sundar	M.Tech	Asst Prof	8086515716
Ms. Lekshmi A.	M.Tech	Asst Prof	8606035533
Ms. Soji Joy	M.Tech	Asst Prof	9048217253
Mr. Ebin Deni Raj	ME, Pursuing Ph.D	Asst Prof	8129362127
Mr. Manoj M	ME (Doing)	System administrator	9745771825
LAB STAFF			
Ms. Savitha K.B	Lab Instructor		9746591482
Mr .Ajin Babu	Lab Instructor		8129319496
LABORATORIES			
1.	Internet Lab		
2.	Programming Lab 1		
3.	Programming Lab 2		
4.	Computer Hardware and Interfacing Lab		

DEPARTMENT OF ELECTRICAL & ELECTRONICS ENGINEERING			
Ms.M.G.Sugirtha	M.E.,pusuing Ph.D	Asso.Prof & HOD	9487142076
Dr.N.Karuppiah	Ph.D	Professor	9488493346
Mr. Johnson Y	M.Tech, pursuing Ph.D	Asst Prof	9847590214
Mr. Rajesh Raveendran	ME	Asst Prof	9995104078
Ms. Praveena Krishna L	ME	Asst Prof	9496846089
Ms. Rakhi Das	M.Tech	Asst Prof	9400071782
Ms. Chitra C S	M.Tech	Asst Prof	9633668588
Ms. Anju Jacob	M.Tech	Asst. Prof	9946185191
Mr. Mohammed Naiju. N	M.Tech	Asst. Prof	9747478653
Ms. Saritha H	M.Tech	Asst Prof	9744434009
Ms. Rinku R S	M.Tech	Asst Prof	8281459269
Ms. Babitha T.Abraham	M.Tech	Asst Prof	9497327409
Ms. Arya S.Mohan	M.Tech	Asst Prof	9847448049
LAB STAFF			
Mr. Chellappan	Trade Instructor		9605455450
Mr. Lenin V	Lab Instructor		9496777256
Ms. Salini S	Lab Instructor		9526772558
Mr. Linu Alex	Trade Instructor		8136815491
LABORATORIES			

1.   Machines Lab
2.   Digital Circuit Lab
3.   Measurement Lab
4.   Power Electronics Lab
5.   Micro Processor Lab
6.   Computer Lab
7.   High Voltage Lab
8.   Systems and Control Lab
9.   Electronics Workshop Lab

DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING			
Dr. E. Gopalakrishna Sarma	M.Tech, Ph.D	Principal & Professor	9446178277
Ms. Iswarya M R	MTech	Asst. Prof & HOD	7738045637
Ms.Anagha.A. S	ME	Asst. Prof	9562411664
Ms.Anjali S Nair	ME	Asst. Prof	9995397172
Ms.Sunu Das	M.Tech	Asst Prof	9497267223
Mr.Jibin M Varghese	MTech	Asst Prof	9447993050
Ms.Reshma Mohan A S	ME	Asst Prof	9995009196
Mr.Jijo Jose	M.Tech	Asst Prof	9447799411
Ms.Divya R Pillai	M.Tech	Asst Prof	9400773420
Mr.Mithun Vijayan	M.Tech	Asst Prof	9995719419
Mr.Sudhi S	M Tech	Asst Prof	9496111107
Ms.Nishiya Vijayan	M Tech	Asst Prof	9400993734
Ms.Divya Mary Thomas	M Tech	Asst Prof	8495735544
LAB STAFF			
Mr.Rejimon S	Lab Assistant		9846112733
Ms.Viji V	Lab Instructor		9544516175
Ms Priyanka Murali	Lab Assistant		9746934020
Mr.Vinaya Sanker G V	Lab Assistant		8086454685
LABORATORIES			

1.   Digital electronics lab

2.   Electronic devices lab

3.   Electronic circuits lab

4.   Analog integrated circuits lab.

5.   Communication engineering lab

6.   Digital signal processing lab.

7.   Microcontroller lab

8.   Electronic product design and mini project lab.

9.   Industrial electronics lab

10.   Communication systems lab.

11.   Microwave and optical communication lab

MECHANICAL ENGINEERING			
Mr.Aneesh V N	M.Tech	Assoc Prof & HOD	9496328793
Dr.Senthil Saravanan	ME,Ph.D	Assoc Prof	9940236395
Mr.N.Sathyaseelan	M.Tech	Asst Prof	9349143597
Mr.Krishnakumar K	M.Tech	Asst Prof	9497430694
Mr.Anoop C A	M.Tech, Pursuing Ph.D	Asst Prof	9746624909
Mr.Sreeraj.S	M.Tech	Asst Prof	7736259467
Mr.Midhun V C	M.Tech	Asst Prof	9387237426
Mr.Jinshah B S	M.Tech	Asst Prof	7037342275
Mr.Rejeesh R Pillai	M.Tech	Asst Prof	8089558380
Mr.Kiran Lal	M E	Asst Prof	9048851600
Mr. Vishnu V Chandran	M. Tech	Asst Prof	8547372011
Mr. Manu M	M. Tech	Asst Prof	9496849211
LABORATORIES			
1. Fluid Mechanics Lab			
2. I C Engine Lab			
3. Machine Tools Lab			
4. Production Engineering Lab			
5. Workshop			
6. CAD Lab			
7. Metrology and Instrumentation Lab			
8. Manufacturing Process Lab			
9. CNC Lab			
10. Thermal Engineering Lab			
ENGINEERING WORKSHOP LAB STAFF			
Mr.N.Sathyaseelan	M. Tech.,	Workshop Superintendent	9349143597
Mr.Sasidharan N	ITI	Trade Instructor (Carpentry)	9961354562
Mr.Shamsudeen A	ITI	Trade Instructor (Sheet Metal)	9388947370
Mr.Muraleedharan K	ITI	Trade Instructor (Foundry)	9497268767
Mr.Suhail A	Diploma	Lab Instructor	9995881078
Mr.Sooraj S	ITI	Lab Assistant	9847897469
Mr.Asish.M	ITI	Trade Instructor (Turner)	9846036729
Mr.Pradeep.R	ITI	Trade Instructor (Fitter)	9605476785

HUMANITIES AND SCIENCE DEPARTMENT			
Mathematics			
Ms.Priya R S	M.Sc, B.Ed	Asst Prof	9497618691
Ms.Resmi V C	M.Sc, B.Ed	Asst Prof	9895352712
Ms.Lekshmi S	M.Sc, Pursuing Ph.D	Asst Prof	9495828086
Ms.Neena K R	M.Sc, M.Phil	Asst Prof	9744052827
Ms.Ciji Mathai	M.Sc.B.Ed	Asst Prof	9946837220
Physics			
Mr. Vipin Das K G	MSc.	Asst Prof	9037884104
Mr. Jilu Lukose	M.Sc.B.Ed	Asst Prof	9809711513
Chemistry			
Mr. Koruthu Mathew P	M.Sc	Asst Prof	9544994849
Communicative English/ Soft Skills/Personality Development/Counseling			
Ms.Binsu Reeba Abraham	MA, B.Ed	Asst Prof	9946598186
Ms. Salini C S	MA(Psych),M Phil, Pursuing Ph.D	Student Welfare Officer	9947431640
Mr. Sudarsanan Nair T.V	MA(Pol),Yoga(TTC)	Yoga Trainer	9747948656
Economics			
Mr.Vishnu. M S	MA	Asst Prof	9895074454

PHYSICAL EDUCATION DEPARTMENT			
Ms.Preeti M	M.PE,UGC NET	Physical Edn. Director	8111830878

LIBRARY			
Mr.Ajeesh M.S	MLISc, NET	Librarian	9946859641
Mr.Madhu A.S	MA, MLISc	Asst. Librarian	9497440561
Ms.Sanitha.T	B.Com, MLISc	Library Asst	9526759375
Ms.Shailaja G	ITI	Library Attender	9562088865

PLACEMENT			
Mr.Savin.S	PGDM	Placement Officer	9995554898

ADMINISTRATION			
Mr.Vivek U S	MBA, M.Tech	Administrative Officer	9539322299
Mr.Syamkumar S	BA	Assistant A O	8606009997
Ms.Jisha S	M.Sc, B.Ed, SET	Admin. Assistant	9847088328
Mr.Anilkumar K	B.Sc	Admin. Assistant	9495829210
Ms.Shani B R	BA	Receptionist	9744609881
Ms.Jith Shaju	M.Com	Accountant	9747383452
Mr.Jayesh J S	M.Com, MCSE	System Admin Asst	9020988588
Ms.Veena V.R	BA	Clerk cum Accountant	9567431871
Mr.Ramachandran K	ITI	Maintenance Staff	9567661995
Ms.B.Sarojam	PDC	L.H.Warden	8606009994
Mr.Subin.S	Plus Two	Driver	9747277537

INFRASTRUCTURE

Central Library

The College Library has more than 16000 Collection of Books covering all disciplines of Science, Engineering, Technology, Humanities and Social Science and over 500 CD ROMs. The reference section has reprographic facility for students. The library currently subscribes to 48 national and 12 international journals in Engineering and Sciences. The library subscribes on-line journals of IEEE, McGraw-Hill, Springer, Science Direct and J-Gate. The students are provided with audio and video reference facilities. The library hall can accommodate nearly 120 students at a time. The library is computerized with a separate on-line digital library. The library has developed a staff resource center, consisting of experts from within the teaching faculty of the College to clear doubts of the students approaching the library. As additional support a Book Bank Scheme is available where the student will be provided with all the prescribed texts for each semester on a loan basis. Books are to be returned after the close of each semester. The student will be charged a nominal amount towards this.

Central Computing facility

The College has an excellent Computer laboratory provided with ultra modern, high performance Computers and peripherals to meet the computing needs of the staff and students. Equipped with latest software, this cyber centre renders an enlightened ambience for the students to catch up with the latest trends in the industry. High speed internet facility is also provided.

Workshops
A well equipped workshop with equipments and tools is available to give training in the areas of carpentry, smithy, foundry, fitting, sheet metal work, plumbing, welding, drilling and turning.

College Hostel
Separate hostel facilities are provided for boys and girls within the campus with homely atmosphere under extreme care of resident wardens. Each hostel is provided with adequate facilities for studies along with provisions for entertainment and sports.

College Canteen
The canteen functioning inside the campus with more than 150 seats and offers high quality food at affordable rate to students, staff and visitors.

College bus
College has a fleet of 13 buses and a few other vehicles which includes two Air conditioned buses. The transportation facility is more than sufficient to cater to the commuting needs of the staff and students. Daily trips are available from almost all directions including Karunagappally, Kottarakara and Trivandrum.

College store
A student store is operating in the campus to provide good quality books, uniform, study equipments and stationery materials at affordable rates. The store is functioning on all working days.

Reprographic Centre
A reprographic centre attached to the Library functions in the College. Students and staff can take photocopies of study materials and articles at concessional rate.

Medical assistance
Medical assistance to the students and staff on all working days is provided in the Sick Room.

Career Guidance and Placement Cell
The Cell is established to facilitate greater collaboration with the industries related to the engineering branches. This cell organises technical talks and visits to the neighboring industries. The students can study problems faced by the industries and obtain solutions by undertaking project works related to such problems. The Cell also develops good relationship with various industries and employers in order to promote campus placement activities.

The placement cell plays very important and key role in personality development and guiding the students for their successful career placement, which is a crucial phase in the life and career of each student. The Cell arranges training programmes from the first year itself. It organizes regular classes for Communicative English, soft-skill development programmes and yoga. Several companies have shown interest in the Campus Placement activities of the College and our students got placed in various companies in the previous academic years. The Cell also provides guidance for higher education in India and abroad.

Conference Hall & Seminar Hall
The college has a fully furnished and air-conditioned conference hall with a seating capacity of 200 members. It has state-of-the-art facilities for organising conferences at par with international standards. There are three seminar halls in the College which can accommodate 100 members each, and is fully equipped to conduct seminars and meetings.\

Continuing Education cell
The objective of the cell is to provide training on several value added courses in the field of engineering and technology. This enriches the knowledge of the students and gives the students more confidence in facing the real world. At the end of the course, the student will have a minimum of one additional certificate, which improves his employability.

Counseling centre
The college has a counseling centre to help the students out of their academic and other personal problems. The students, coming from different environments, generally need counseling to help them to adapt to the new environment. The centre is managed by an eminent psychologist as student's counselor and the students can contact the centre directly or through their staff advisors.

The Advisory System
The students in each class are divided in to groups of 20 students and each group is assigned to a teacher called their Staff Advisor. The Staff Advisor maintains a comprehensive record of personal and academic information of the student during his/her course in the college. The Staff Advisor is available to give advice and guidance to the students in all curricular and extra-curricular matters. The advisory system is managed by the Chief-Advisor who will be a senior member of the faculty.

Discipline

a. The students have to follow the rules and regulations of the College and behave in a manner befitting to be a part of a professional institution.

b. Students of one branch should not go to the other branches and junior classes.

c. No students shall leave or enter the classroom without the permission of the faculty member once the class has started.

d. Students shall keep their seats and classroom in a neat condition and arrangements should not be disturbed.

e. Habitual neglect of class work, non submission of assignments, record books and homework, absenting from examinations shall be deemed as breach of discipline.

f. They should be adequately equipped to attend the classes and laboratories, as per the directions given by the faculty concerned, from time to time.

g. Students should attend meetings and functions arranged for them and should maintain decorum, discipline and good behavior.

h. Students shall not resort to ragging in any form at any place and shall abide by the rules/laws/orders by the courts, Govt. of India and the Institute authorities for the purpose from time to time. The students/parents can report incidents of ragging to any member of the College Administration.

Disciplinary action and Penalty

Offences/irregularities mentioned below will attract disciplinary action and penalty.

1   Bringing and using mobile phone to the College
2   Violating dress code
3   Making damages to College property
4   Late coming
5   Irregular class attendance
6   Un authorized absence in any intermediate period
7   Similar offences

Any penalty collected will be accounted to the "Students Welfare Fund". Any student penalized shall not be admitted in the class until the penalty amount is remitted.

Working Hours

Class	:	8.30 am to 4:20 pm from Monday to Friday
Administration	:	8.30 am to 4:30 pm (Monday to Friday)
	:	9.30 am to 3.30 pm on Saturdays
Library	:	8.30 am to 6:00 pm (Up to 4.30 pm on Saturdays)
Computer centre	:	8.30 am to 6.00 pm
Students' store	:	8.15 am to 4.20 pm (Monday to Friday)
	:	9.00 am to 3.30 pm on Saturdays

COLLEGE UNIFORM

Proper dress code (prescribed uniform of the college) should be adhered to before entering the   College Campus on all working days.

**1.	Uniform for Girls**

a.	Use the dress materials supplied by the College Store, only.

b.	Formal three-fourth sleeve shirt with overcoat and pants.

c.	Black ladies shoes (Heels covered) made of leather with dark shade socks.

d.	Identity Cards should be properly displayed on the chest.

e.	Hair styles are expected to be neat, tidy and well groomed.

f.	Do not use costly ornaments in the campus. Ornaments should be simple and modest and should avoid fancy items like multiple and dangling ear rings.

**2.	Uniform for Boys**

a.	Use the dress materials supplied by the College Store, only.

b.	Formal Half sleeve shirt and pants. Shirt must be tucked in.

c.	Black belt with conventional box frame or plate style of buckles. The end of the belt should not be allowed to hang down from the belt loops.

d.	Formal well polished black shoe with dark shade socks.

e.	Identity Cards should be properly displayed on the chest.

f.	Boys should not wear caps, ear rings, metal chains, wrist bands and other such accessories

g.	Hair styles expected to be neat, tidy and sensible. Weird hairstyles and long hair below shirt collar are not acceptable.

**1.	Lab Uniform**

Coat over the uniform, with the material supplied from the College Store.

HOSTEL RULES

A student seeking admission to the hostel shall give an undertaking in writing that he/she will abide by the rules of the hostel. The Parent or Guardian shall also endorse this. Violation of any of the rules or any act of misconduct will attract penalty and shall make an inmate of the hostel not eligible to continue his/her stay in the hostel.

1.	Principal is the Chief of Wardens and shall admit students to hostel and allot rooms.

2.	Warden and Resident Tutors shall be in-charge of each hostel.

3.	Wake up time shall be 5:30am and lights-off time shall be 11:00pm.

4.	The attendance timing is 8.15 pm to 9.30 pm for ladies hostel. In the case of Men's hostel all hostellers have to be present in their respective rooms and keep open the rooms between 8:15 pm to 10:30 pm every day to enable the Warden/ Resident Tutors to take the attendance.

5. Study time on all days : 6:00am – 7:00am ; 8:00pm - 11:00pm
6. Mess Time: Break Fast : 7:00am – 7:40am (Girls Only)
    : 7:40pm – 8:20pm (Boys Only)
    Lunch : 12:50pm – 1:40pm (2 slots)
    : 12:50pm – 2:00pm (Friday only)
    Tea Break : 4:15pm – 5:00pm
    Dinner : 7:00pm – 7:30pm (Girls Only)
    : 7:30pm – 8:00pm (Boys only)

7. Computers should be used in the hostel only after getting permission from the Principal and the same should be used for academic purpose only.

8. Entertainment (Games & T.V):4:30pm – 6:30pm.

9. Shopping time: 4:30pm – 6:30pm (Tuesday for girls & Wednesday for boys).

10. Furniture, fixtures and other items shall be properly used and maintained.

11. The hostellers will not be permitted to change their rooms.

12. No inmate shall cause any inconvenience to fellow inmates.

13. The hostellers should not enter into any unnecessary conversation, quarrel or altercation with the hostel staff.

14. All movements to and from the hostel shall be under proper intimation to Deputy Warden / Resident Tutor and entered in the out-pass register/leave register. Girls are permitted to go home with a written request from the parent and permission of warden only.

15. Guest or outsiders are not allowed to enter the hostel without prior permission of the Dy Warden / Resident Tutor.

16. Mobile phones shall be deposited with the Dy Warden. Dy Warden shall make it available to the inmates only between 4:30pm to 6:00pm daily.

17. Possession or use of Intoxicants, Smoking or Gambling is prohibited inside the hostel.

18. Smoking is prohibited in the hostel buildings. Gambling in any form such as playing cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things are prohibited.

19. Use of electricity and water is to be minimized. All electrical appliances should be switched off and glass windows and doors should be secured when you leave the room.

20. Celebration parties inside the hostel is not permitted.

21. Collection of donation in any form is strictly prohibited.

22. Students should not bring any power driven two wheelers to the hostel.

23. Ragging is prohibited inside the hostel and the College.

24. Neatness and cleanliness shall be maintained at all time.

25. All movements to and from the hostels should be recorded in the movement register kept with the security guard at the entrance of the hostel and should be properly signed.

26. In all matters not covered above the direction and decision of the Principal shall be final.

LIBRARY RULES

1. The students and staff of the College are the legitimate members of the Library. Others who wish to use the library have to take prior permission of the Principal.
2. All the students and staff should wear ID card at all times inside the library.
3. Every reader must sign in the Entry Register while entering the Library.
4. Bags / Hand Bags / Raincoats / Jerkins / Casual Wears / Laptops / Printed Materials are not allowed inside the Library. Only loose sheets of papers are allowed inside the library for preparing notes.
5. Conversation, discussion, loud talking & sleeping are strictly prohibited.
6. Tea, Snacks, Smoking etc. are not allowed inside a Library.
7. In case a Book is reported lost or found damaged, double the cost of the book of its latest edition, will be charged from the student.
8. In case of marking/underlining / folding of pages of books, the cost of the latest edition of the book will be charged from the student.
9. Tearing of sheets from books and newspapers is strictly prohibited and is punishable
10. All the transaction are stopped 15 minutes before the scheduled closing times of the library
11. Library staff has the right to request any user to leave the library if the user is found to cause disturbance to other users.

Issue of books

8. Members of the Library may borrow two books at a time for 30days. Books can be renewed only once provided there is no reservation for them.
9. Members must satisfy themselves whether the books are in good condition, before they leave the counter. If any damage is noticed, the same must be immediately intimated, otherwise they will be held responsible for the damage.
10. The overdue charges of Rs.1/- per day per book will be levied for the first week, Rs.2/- per day per book for the second week and Rs 5/- per day for the subsequent weeks.
11. Reference books will not be issued. They should be used in the Library only.

GENERAL RULES

a. All students admitted in UKF College of Engineering & Technology, Parippally, Kollam shall undergo the prescribed course of study as per the curriculum of the University of Kerala, Government of Kerala and directions of AICTE, New Delhi.
b. Muslim students are given permission for going to mosque on Fridays from 1.00 pm to 2.30 pm.
c. The students must be regular in attending classes, in proper uniform on all working days, otherwise, disciplinary actions will be initiated against them.

d. Disciplinary actions and fines will be imposed when a student does not comply with any of the directions related to the curricular, co-curricular and extra-curricular activities of the College.
e. The Management accepts no responsibility in respect of the loss of property of students while in the college premises.
f. All fees pertaining to the College are to be paid on or before the prescribed date intimated by the College. For the late payment of fees, late fee may be levied.
g. In case a student discontinues for any reason, whatsoever he/she has to pay the fee for the whole course for which he/she has been admitted.
h. All original certificates are to be deposited with the College and the same will be forwarded to the University and it will be returned only after the completion of the course and after the full payment of the course fees and other dues, if any.
i. All financial transaction will be through our banker, the Punjab National Bank Ltd, Varkala Branch, account number **4254005800000013.**
j. Every student will be issued an identity card (ID card) on admission. This card is to be returned on completion of the course. In case of loss of the ID, a duplicate one may be issued at a cost.
k. Students are required to pay visits to Industries/Institutions as an integral part of the course and the expenses for the same should be borne by them.
l. The students are not allowed to stay outside as paying guests in and around the college. All students must come from their respective home or they have to join in the hostel.

REGULATIONS ON CONDUCT

1. Each student is provided with a leave book, which should be kept updated by him / her for the purpose of attendance calculation.
2. Students should not get involved in any nefarious activities that will be degrading the College
3. Students should not tease or rag their fellow students, juniors or anybody. If they violate this rule they shall be summarily dismissed from the college and FIR filed.
4. Students should not smoke or use drugs, alcohol or any substance injurious to health within the college campus. If violated serious action shall be initiated against them.
5. Students should not wander in the verandas or corridors during class hours. Nor should they go out of the class unless called for by the college authorities for some valid reasons.
6. Any kind of misbehavior shall lead to suspension followed by an enquiry to decide final action.
7. Desecration of walls, floor, furniture, boards etc shall be dealt with extreme severity. The offenders will be forced to make good the above losses.
8. Students making damages to the college property will be severely punished and the whole class will be imposed with the penalty.
9. Considering the requirement of energy saving, all lights and fans in the classroom should be switched off when not in use; otherwise the fine will be imposed on the class as a whole.

10. A student suspended twice and gets involved in misbehavior for the third time shall be summarily dismissed from the college.
11. Visitors/parents/guardians are not permitted to see the students during class hours. However, under extra ordinary circumstances college authorities may waive this clause.
12. Students are responsible for the safe custody of tools/equipments they use. If damaged the loss of property shall be made good from the student along with a deferred fine.
13. Political, union activities, dharnas, gharao and shouting slogans or mass boycotting from the classes are totally forbidden. If anyone if found to indulge in such he/she will be summarily dismissed from the college.
14. Possession and using mobile phone inside the campus is strictly forbidden. Faculty members/HOD's/Principal/Dean Academic can seize the cell phone and students will be facing disciplinary actions including penalty and dismissal from the college immediately.
15. Rash or negligent driving of vehicles in the college premises is strictly prohibited.

BRANCH ASSOCIATIONS

Each branch of study has an association which organizes periodic seminars in emerging areas, technical tours, visits and programmes for personal and professional development.

Computer Science & Engineering	ROYAL COMPS
Civil Engineering	OPIFEX
Electrical & Electronics Engineering	E-Glitz
Electronics &Communication Engineering	CESA
Mechanical Engineering	TURBOZ

INSTITUTIONAL MEMBERSHIP

Student branches of the following professional bodies are being set up in the College to keep abreast with the research and development activities in the field of science and technology.

• Indian Society for Technical Education (ISTE)

• Institution of Engineers India (IE)

• Institute of Electrical & Electronics Engineers (IEEE)

• Computer Society of India (CSI)

PARENT-TEACHER ASSOCIATION (PTA)

A very active Parent-Teacher Association is functioning in the College. An executive committee with members from parents and teachers manages the activities. The Principal is the Ex-Officio President and an elected Parent will be the Vice-President.

KTU REGULATIONS

1. **Salient features of the B.Tech Programme**

   B.Tech Programme is a credit based programme having a normal duration of four academic years, spanning eight semesters. The maximum duration for a student to complete the programme is six academic years spanning twelve semesters. On meeting specific conditions, a student can get a B.Tech (Honours) Degree.

2. **B.Tech programme structure**

i) B.Tech programme in all branches of study is structured on a credit based system following the semester pattern with continuous evaluation allowing flexibility students to decide on the duration of programme completion.

ii) Each semester shall have 72 instructional days, followed by end semester examinaitons.

iii) There is the provision for a student to opt for B.Tech (Honours) at the end of the fourth semester, under specific conditions that are given later.

iv) The curriculum of any branch of the B.Tech programme is designed to have a minimum of 180 academic credits and 2 additional pass / fail credits, for the award of the degree.

   Credits are assigned to courses based on the following general pattern.

   One credit for each lecture hour per week for one semester.

   One credit for each tutorial hour per week for one semester.

   One credit for each laboratory / practical session of 2 or 3 hrs, per week for one semester.

   Lectures, Tutorials and Practical are indicated in the curriculum as L - T - P followed by the Credits for them.

   If L - T - is 3 - 1 - 0 the credit is 4; Likewise for 2 - 0 - 2 the credit is 3 and for 0 - 0 - 3 the credit is 1.

v) In a semester normally up to six lecture based courses and three laboratory / practical courses, carrying a maximum credit of 26, could be offered.

vi) University may allow students to transfer credits they have earned at other Universities and Academic institutions with its approval.

vii) Student activities points :

   In addition to academics, students have to actively engage in co-curricular and extra-curricular activities.

   Points are allotted for such activities. On getting a minimum of 100 activity points the students passes the course and earns 2 credits.

   The 2 credits earned as mentioned above are counted for the CGPA, but is mandatory for the award of the degree.

   Listing of these activities and the maximum points that could be earned by engaging in them are given in section 28 (2) of this document.

3. **Curriculum, List of courses and syllabi**

i) Every branch of study in the B.Tech programme will have a curriculum, list of courses, syllabi and course plans approved by the Academic Committee of the University.

ii) Courses are categorized as Core Theory (CT), Core Practice(CP) and Electives (EL).

iii) Each courses has a course number. Course number includes the offering department or knowledge segment code and a three digit number. Knowledge segment code is used when a course is offered by any one or more departments with the same course content and syllabus.

iv) Curriculum and Syllabi are available in the website

v) Please note that each course is given an Examination Slot (A, B, C......) in the curriculum. This is for simplifying the End-Semester schedule. The semester examination schedule will give only the date and the corresponding slot, not the subjects. All subjects that are listed under Slot A will have the examination on that day. Please note the courses you are attending and their slots.

vi) Core courses, Prerequisites and Electives

All courses listed in the curriculum, other than the electives, are core courses. Earning credits in the core courses is mandatory for the B. Tech. degree. If a student fails in an elective course, he / she can change the elective course with the permission of the faculty advisor concerned.

For some courses there could be a prerequisite course completion requirement for registration.

4. **Faculty Advisor / Counsellor**

All students will have faculty advisors whose role will be:-

• To guide and help students on academics.
• To monitor their progress in academics and advise them.
• To counsel them and hand-hold them in any difficulty.

5. **Course Registration and Enrolment**

It is mandatory for students to register for the courses they want to attend in a semester.

Students admitted freshly to the first semester, are advised to register for all courses listed for the first semester. However they do not have to enroll for the semester.

At the end of each semester, all students have to register for the courses they desire to study in the next semester. They have to enroll for these courses at the beginning of the new semester, based on the previous semester results. Students can make changes in the list of courses already registered for, at the time of enrolment.

Students should clear all dues including any fees to be paid before enrolment and should not have any disciplinary issues pending. They have to remit examination fee as mentioned in section 6 (b) at the time of registration /

The dates for registration and enrolment will be given in the academic calendar. Any late registration or enrolment, allowed up to 7 working days from the stipulated date, will attract a late fee (see section 6(c)).
enrolment.

A student can withdraw from a course or substitute one already registered by another on valid reasons with the approval of the faculty advisor. However this has to be done within seven working days from the commencement of the semester.

The maximum number of credits a student can register in a semester is limited to 26.

6.   Fee charged by the University

The approved Fee Structure for B.Tech is as follows.

a)   Student administration fee : Rs. 1,000/- per student (One-time fee collected at the time of admission)

b)   Examination Fee : Rs. 500/- per student + Rs. 200/- per theory paper. (at the time of registration of the courses)

c)   Late Fee : Rs. 500/-

The fee will be collected by the college.

7.   Course completion and Earning of credits

Students registered and later enrolled for a course have to attend the course regularly and meet the attendance rules of the University and appear for all the internal evaluation procedures and end semester examination for the completion of the course. Credits for the course are earned only on getting a pass grade in the composite evaluation (i.e., internal evaluation + end semester exam).

8.   Summer Courses

Students who could not earn the required minimum credits (see sec. 15) at the end of the second or fourth semester have two options to continue with the studies.

i) They can register again for the courses, when they are offered in the next academic year.

ii) There is also a provision to attend summer courses in failed courses for these students. The students have to register for the summer course, attend the course and write the final examination. This provision is only for students who have got 45% or more in the internal evaluation for the courses they attended in the regular semester.

Students should have 75% attendance in the summer course to write the examination. For the final grading their internal evaluation marks obtained in the regular semester in which they had undergone the course will be applicable.

Summer courses will be conducted for a minimum of 20 contact hours for each course. Summer courses will be offered only at the end of the second and fourth semesters for the courses covered till that semester.

Details of summer courses planned will be announced by the colleges after the declaration of the even semester results. Final examination for summer courses will be conducted by the University.

Options for the fifth and higher semesters

For higher semesters, i.e., fifth semester onwards, summer courses are not offered. Failed students who have less than 45% marks in internal assessments have to register again for the course in the regular semester in which it is offered and complete the course as per the regulations and appear for the end semester examination.

Failed students having 45% marks or more in internal assessments have the option to register again for the course as mentioned above or register only for the end semester examination without attending the course again.

A separate registration format will be available for this. This option is available in all semesters.

9. **Contact courses**

If a student has to earn credits only just for one courses to quality for the degree after competing eight semesters of study, the college concerned may offer a contact course on a written request by the student.

The contact course is considered as fresh registration and will be offered by the teacher concerned who shall conduct the internal evaluation procedures and allot the marks as per the regulations.

Minimum contact hours for the course will be 20. The final examination will be conducted by the college and will be monitored by the external academic year. Question paper for the examination will be given by the Controller of Examination. No grade above C will be given for a contact course.

10. **Academic Assessment / Evaluation**

Academic Evaluation of courses

University follows a continuous academic evaluation procedure. Academic evaluation consists of internal evaluation and end semester examination.

Academic evaluation procedure and corresponding weights are as follows:

a)   For theory courses :

The maximum marks for internal evaluation: 50

The maximum marks for end semester examination: 100 Internal evaluation marks are awarded as follows:

i) Two internal tests of 1 hour duration conducted by the college : 40 (20 marks for each test)

ii) Tutorials / Assignments / Mini Projects carrying 10 marks. (Internally by the College)

All the above evaluations are mandatory requirements to earn credits.

Students who have missed either the first or the second test can register with the consent of the faculty and the Head of the Department (HOD) concerned for a re-test which will be conducted soon after the completion of the second test, but before the end semester examination. The re-test will cover both first and second test course plans.

Those who have missed both the tests are not eligible to appear for the end semester examination.

However, if one misses both tests due to medical reasons or other personal exigencies, based on genuine evidence, a single test of 2 hour duration for 40 marks will be conducted covering the whole syllabus, before the end semester examinations. Decisions on this will be taken by the Principal and verified by the external academic auditor.

b) For Laboratory / Practical / Workshop courses

    i) Practical records / Outputs   60 marks(Internally by the college)

    ii) Regular class Viva   10 marks(Internally by the college)

    iii)Final written rest / quiz   30 marks (Internally by the college)

All the above assessments are mandatory to earn credits. If not, the student has to complete the course / assessments during his free time in consultation with the faculty members. On completion of these, grades will be assigned. In case the Practical / Laboratory / Workshop courses are not completed in the semester, grade I (incomplete) will be awarded against the course and the final grade will be given only after the completion of the course / assessments.

c) Comprehensive Examination

As students appear for placements from seventh semester onwards, comprehensive examination is to be completed in the sixth semester.

The examination consists of two parts. Part one a written test and the other an oral one.

The written examination will be objective type of 1 hour duration and will have 50 marks and will be conducted by the concerned department.

Chairman of the oral examination board will be a senior faculty in the department and the members include two other faculty members of the department and an external expert from another academic institute or an industry. Oral examination will carry 50 marks.

Comprehensive examination may be conducted any time during the 6th semester.

d) Seminar

Each student has to give a seminar on a professional topic of current interest in consultation with the faculty member in charge of the seminar in the department.

Students have to prepare a detailed report on the topic of the seminar and submit it to the teacher concerned.

The seminar is to be of 20 minutes duration with another 5 minutes given for questions and answers.

All students in the class have to attend the seminar without fail.

Evaluation will be based on the report, seminar presentations as well as on the ability of th student to answer the questions put forward.

Faculty member in charge of the seminar and another faculty member in the department nominated by the Head of the Department are the evaluators for the seminar. Distribution of marks for the seminar is as follows.

Marks for the report	:	30%
Presentation	:	40%
Ability to answer questions on the topic	:	30%

e) Design Project

Each student or a group of students has to take up a design project. The project topic could be arrived at in consultation with any faculty member in the department.

The evaluation of the project will be done in two stages. Two project progress evaluations each carrying 20 marks and a final report evaluation and presentation of the project for 60 marks.

The project supervisor and two other faculty members from the same or any other department, nominated by the Head of the Department form the evaluation board.

f) Final Semester Project

Students, either individually or in a small batch not exceeding four, have to do a project approved by their faculty supervisor.

Evaluation scheme is given below :

i) To progress assessments	:	20% by the faculty supervisor/s
ii) Final project report	:	30% by the Assessment Board
iii)Project presentation and Viva	:	50% by the Assessment Board

If the project work is not completed satisfactorily, the student has to put in more work and appear again for assessment on a specified date, not earlier than one month after the first evaluation. If the student fails in the project, a fresh registration for the project for one semester is mandatory.

11. **Eligibility for writing the end semester examination and for grading Important :**
The main eligibility criteria for appearing the end semester examination are

i) minimum 75% attendance in each course.

ii) minimum 45% internal marks for each course and

iii)no pending disciplinary action.

Students who do not meet the above eligibility criteria are awarded an FE grade and have to register for the course again at the next opportunity.

A student should have a minimum of 45% marks in the end semester examination to be eligible for grading in a course. Otherwise he / she will be considered to have failed in the course and an F grade will be awarded.

Internal marks given to the students who got 45% marks or more in the end semester examination shall be regulated in line with the end semester examination performance. Internal mark percentage shall not exceed 25% over the end semester mark %.

(For example if the end semester mark % is 45 then the maximum internal mark % is to be 45 + 25 = 70%.)

In case the student write the supplementary examination, the mark got in that will be taken into consideration for regulating the internal marks.

Those who have more than 45% marks in the end semester examination are awarded the grade based on both internal assessment and end semester examination marks.

A student earns credits for a course if the grade is P or above.

12. Examination

End semester examination will be conducted by the University in all lecture based courses offered in the semester. The end semester examination will normally be of three hours duration, unless otherwise specified.

Supplementary examinations will be conducted by the University before the commencement of the next semester.

Students, who have completed a course but could not write the semester examination for valid reasons like illness or personal exigencies, are allowed to write the supplementary examination or the end semester examination at the next opportunity provided they meet other eligibility criteria.

Grades awarded in the supplementary examination will be taken as the end semester grades in these courses.

13. Award of Grades

Grading is based on the % marks obtained by the student in a course. The grade card will only give the grades against the courses the student has registered. Semester grade card will give the grade for each registered course, Semester Grade Point Average (SGPA) for the semester as well as Cumulative Grade Point Average (CGPA) up to that semester.

14. Grades and Grade Points

Grades and Grade points as per UGC guidelines will be followed by the University.

Grades		Grade Point (GP)	% of Total marks obtained in the course
O	(Outstanding)	10	90% and above
A+	(Excellent)	9	85% and above but less than 90%
A	(Very good)	8	80% and above but less than 85%
B+	(Good)	7	70% and above but less than 80%
B	(Above Average)	6	60% and above but less than 70%
C	(Average)	5	50% and above but less than 60%
P	(Pass)	4	45% and above but less than 50%
F	(Fail)	0	Less than 45%
FE		0	Failed due to eligibility criteria
I	Course incomplete		

SGPA and CGPA are calculated based on the above grading norms and are explained at the end of this document.

15. **Eligibility for promotion to higher semesters**

A student has to earn a minimum number of credits in a semester to be eligible to register for the new courses offered in the next semester.

Students who do not meet this requirement are not permitted to register for new courses in the higher semesters. They have to register for the failed courses in normal semesters in which they are offered subject to the limitations imposed by the ordinances and courses timetable.

Eligible Criteria for Registering for Higher Semester Courses.

Semester Credits	Allotted Credits	Cumulative credits	Minimumcumulative required to register for courses in higher semesters
First	24 / 23	24 / 23	Not insisted
Second	23 / 24	47	35
Third	24	71	Not insisted
Fourth	3	94	80
Fifth	23	117	Not insisted
Sixth	23	140	126
Seventh	22	162	Not insisted
Eighth	18	180	

16. **Break of Study**

A student is permitted to have a break of study.

i) In case of accident or serious illness needing prolonged hospitalization and rest.

ii) In case the student has a bright idea and would like to initiate a start-u venture or develop a new product.

iii)In case of any personal reasons that need a break in study.

For break of study due to illness student should submit all necessary medical reports together with the recommendation of the doctor treating him giving definite reasons for break of study and is duration. Before joining back the student should submit the fitness certificate from the doctor who treated him.

Students who want to initiate a start-up venture or a product development, have to submit a project report clearly indicating the purpose, action plan, technical details, funding details and future plans to the college Principal. The Principal will evaluate the proposal constituting an expert team consisting of a technocrat and a bank executive and take an appropriate decision based on the team's recommendation. In the semester system followed by the University, break of study for an academic year preferred over semester break.

Students who want a break in study due to personal reasons shall convince the Principal on the genuine need for it by giving authentic evidence for the same.

In all cases of break of study the maximum duration for completing the B.Tech programme will e twelve semesters.

17. **Revaluation and Grade Improvement**

   There is no provision for evaluation of the end semester answer or for improving the grade.

   However, the students are permitted to check the answer books of the end semester examination after the results are declared. Any discrepancy in evaluation could be brought to the notice of the teacher concerned who will initiate appropriate action on this. The decision of the Controller of Examination shall be final on this.

18. **Grade cards**

   Students who have written the end semester examination will be given the grade cards for the registered courses, in every semester by the respective colleges. On earning the required credits for the degree, a consolidated grad sheet for the B.Tec programme will be given by the University.

19. **Classification of B.Tech Degree**

   B.Tech degree will not have any classifications like distinction or first class.

20. **B.Tech. (Honours)**

   Accredited departments in institutions, having at least two post graduate programmes, may offer B.Tech. (Honours

   Students with a CGPA above 8 at the end of the fourth semester and having no credit arrears only are eligible for this option. As only selected institutions may have this provision, students cannot demand this or move later to an institute where this is available.

   Students have to earn 12 additional credits to get B.Tech(Honours). Furthermore their CGPA at the end of the programme should be 8 or higher.

   Those who opted for B.Tech (Honours) but unable to earn the required additional credits in semesters or whose fina CGPA is less than 8 shall automatically fall back to the B.Tech. programme. However, additional course credits and the grades thus far earned by them will be shown in the grade card but not include for the CGPA.

21. **Academic Calendar**

   The academic calendar for every semester will be published by the University in its website.

   It indicates the commencement of the semester, date of beginning of instruction, the course registration and enrolment dates, the schedule for mandatory internal tests for theory courses, dates of completion f laboratory / practical evaluations, date for finalization of internal marks, last instruction day in the semester, planned schedule of end semester examinations and result declaration as well as approved holidays falling within the semester.

   Schedule for the supplementary examinations and result declaration dates will be included in the calendar.

   The schedule of summer courses will also be indicated in the calendar.

22. **Rules on Attendance**

   Attendance is marked for each course 75% attendance is mandatory for writing the end semester examination in that course.

   Under unavoidable circumstances students are permitted to take leave. Leave

is normally sanctioned for any approved activity taken up by students outside the college covering sports and other extracurricular activities. Leave is also permitted on medical grounds or on personal exigencies. Leave of absence for all these is limited to 25% of the academic contact hours for the course.

In case of long illness or major personal tragedies / contingencies the college Principal can relax the minimum attendance requirement to 60, to write the end semester examination. This is permitted for one or more courses registered in the semester. Principal will keep all records which led to his decision on attendance, for verification by the Academic Auditor. However this concession is applicable only to any two semesters during the entire programme in case of prolonged illness, break of study is permitted.

23. **Leave of Absence**

Students who want to take leave have to submit a leave letter to th teacher conducting the course

For medical leave over three days, medical certificate indicating the need for leave is required. After any medical leave exceeding five instruction days, on re-joining, the student has to produce the fitness certificate given by the doctor.

24. **Ragging**

Ragging of any nature is a criminal and non-bail able offence. Involvement in ragging shall lead to stringent punishment, including imprisonment as per the law of the land. A student, whose involvement in ragging is established, shall be summarily dismissed from the college after proper enquiry. Each student of the institute, along with his / her parent, is required to give an undertaking in the regard and the same is to b submitted at the time of registration.

25. **Eligibility for Award of Degree**

The award of B.Tech / B.Tech (Honours) degree will be based on the recommendation of the Academic Committee and the approval of the Board of Governors and in accordance with the academic regulations.

A student will be eligible for the award of B.Tech Degree on satisfying the following requirements.

i) Earned credits for all core courses and the Project.

ii) Earned the required minimum credits as specified in the curriculum for the branch of study.

iii)No pending disciplinary action.

26. **Digital Courses.**

E-learning facility in all lecture based courses is provided free of cost to all students through M Tutor software.

27. **Addendum**

1. Calculation of SGPA / CGPA

Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) are calculated as follows.

SGPA = S(CixGPi)/SCiwhere Ci is the credit assigned for a course and Gpi is the grade point for that course. Summation is done for all courses registered by the student in the semester. Here the failed courses are also accounted.

CGPA = S(CixGPi)/SCiwhere Ci is the credit assigned for a course and Gpi is

the grade the semesters for which the CGPA is needed. Here the failed courses are also accounted. CGPA of all courses passed may also be given.

CGPA for the B.Tech programme is arrived at by considering all course credits that are needed for the degree and their respective grad points.

2. Student Activity Points

Activities that a student can engage in and the maximum quantum of points that can be earned from them are litsed below.

i) National Level Activity

Code	Name of activity	Max. Activity Points	Minimum Duration
NA 1	N S O	70	Two Semesters
NA 2	N C C	70	Two Semesters
NA 3	N S S	70	Two Semesters

ii) College Level Activites

Code	Name of activity	Max. Activity Points	Minimum Duration
CA 1	Active Member / Office bearer (Student Chapters)	30/40	Four Semesters
CA 2	Elected office bearer of Student forums	30	Two Semesters
CA 3	Member / Captain College Athletic / Games teams	20/30	Two Semesters
CA 3	Executive member of Student clubs	20	Two Semesters
CA 4	Volunteer for important College functions	20	Two Semesters
CA 5	Committee member / Organizer of Tech Fest /Cultural Fest / Conference	20/30	Two Semesters
CA 6	Placed within top three in paper presentation / debate/ cultural competitions etc	30	
CA 7	Placed within top three in State level Sports / Games	30	

Additional 20 points are given for CA3/CA7 if the achievement is at the national level.

iii) Entrepreneurship

Code	Name of activity	Points
EA 1	Any creative project execution	40
EA2	Awards for Projects	60
EA3	Initiation f Start-ups	60
EA4	Attracted Venture Capital	80
EA5	Filed a Patent	80
EA6	Completed Prototype Development	80

iv) Self Initiatives

Code	Name of activity	Points
SA1	Attend a National Conference	20

SA2	Attend an Int. National Conference	30
SA3	Published / got an Award for a Technical paper	30/40
SA4	Organisor of student level Technical Conf/Completion	30
SA5	Foreign language skills	50
SA6	Online courses taken & completed	50

28. FAQ

i) **What is the eligibility condition for admission to B.Tech course ?**

See Clause 1 of 'Ordinance for Bachelor of Technology B.Tech / B.Tech (Honours)' given in the website. The eligibility condition is also available in KEAM prospectus.

ii) **How can one remit exam fee ?**

Exam fee have to be remitted at the college.

iii) **How can registration and enrolment of courses be done ?**

Registration and enrolment can be done b paying he required fee at the college.

iv) **Who will award Student Activities Points ?**

The faculty advisor.

v) **If a student fails in end exam, will his / her internal evaluation marks be regulated in line with the end semester exam marks?**

No. it will be done when the student gets pas marks in supplementary examination. (See section

vi) **How many chances will a student get to pass a course ?**

A student will get maximum of six years to complete the B.Tech programme.

vii) **Will the University issue marks details on request ?**

No. The University will issue grade cards only.

viii) **Can a student skip some courses during regular semester and register in subsequent semester ?**

Yes, except in semesters 1 & 2. In any case, the maximum duration for completion of the programme is 6 years.

ix) **Will the University publish model question paper or question paper pattern ?**

Question paper pattern will be published.

x) **How much choice will be available in questions for end semester exam ?**

It will vary for different subjects. Will be available in the question paper pattern.

xi) **If a student breaks study and continues after one academic year and meanwhile the curriculum is changed, shall he /she register for courses in the previous curriculum or changed curriculum ?**

The Academic Committee of the University will suggest the equivalent courses to be studied.

xii) **Does the University award ranks for each branch ?**

No.

xiii) **Is there provision for inter college transfer in higher semesters, if vacancy arises ?**

If both the colleges agree (relieving and admitting colleges) college transfer is permitted.

xiv) Is migration / eligibility certificate required for admission ?

There is no need to obtain Eligibility / Equivalency / Matriculation Certificates from KTU

UNIVERSITY OF KERALA - REGULATIONS

(Note: Admissions to B Tech courses in Kerala from 2015 onwards are governed only by KTU. Only the part of regulations of KU relevant to the current batches (2013 and 2014 admissions) are given below)

1. Duration of the course

The course duration for the B. Tech Degree is four academic years comprising of eight semesters.

The subjects of study shall be in accordance with the scheme and syllabi prescribed.

2. Evaluation

Candidates in each semester will be evaluated both by continuous assessment and end semester University examination.

2.1. Continuous Assessment (CA)

The marks awarded for the continuous assessment will be on the basis of the day-to-day work, periodic tests (minimum two in a semester) and assignments (minimum two).

2.2. End Semester Examinations

i) There will be University examinations at the end of the first academic year and at the end of every semester from third semester onwards in subjects as prescribed under the respective scheme of examinations

a) The student shall be physically present in at least 50% of total working periods for each subject.

b) 1. Either the student shall have an attendance not less than 75% of the total number of working periods, including the duty leaves sanctioned by the college and, shall be physically present for a minimum of 60% of the total working periods.

2. Or the student gets condoned by the University as per clause 5.2.iii.(a) & (d).

c) It shall be open to the Vice-Chancellor to grant condonation of shortage of at tendance on the recommendation of the Head of the institution in accordance with the university norms.

ii) A student who is not permitted to appear for the University examinations for a particular semester due to the shortage of attendance and not permitted by the authorities for condonation of shortage of attendance shall repeat the semester at the earliest opportunity offered to him/her. This provision is allowed only once for a semester. However prior permission from the University should be obtained before re-admitting the student to the respective semester.

iii) A student who does not register for the university examination of a particular semester will not be eligible to enroll for next higher semester.

3. Letter Grades

i)   For each subject in a semester, a letter grade (S, A+, A, B+, B, C+, C, D, E and F) will be awarded, based on the total marks obtained by the student in the University examination and Continuous assessment put together.

ii)   Letter grade 'F' will be awarded to the student for a subject if either his/her mark for the University examination is below 40 % or the total mark (C.A marks + University Exam mark) is below 50 %.

iii) For subject with no university examination, Letter grade 'F' will be awarded if CA marks is below 50%.

iv)   Both absolute mark and Grade will be indicated in the grade card.

4.   Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA)

  i) The Grade card issued to the students shall contain subject number and subject name, credits for the subject, absolute marks and letter grades obtained, and GPA for the semester.

  ii) For all successful candidates, in the Grade card of VIII semester, in addition to the   grade for the semester, the consolidated grade statement for lower semesters and CGPA shall be provided.

5. Minimum for a pass

i)   A candidate shall be declared to have passed a semester examination in full if he/she secures a GPA of 5.5 or above with 'E' grade or above for the all individual subjects in that semester.

ii)   A student who does not secure a full pass in a semester examination as per clause 8.(i)above, will have to pass in the semester examination for all the subjects individually as per clause 8.(ii) above, before he is declared to have passed in that semester examination in full.

6. Improvement of Grades

i)   A candidate shall be allowed to re-appear for a maximum of two subjects of a semester examination in order to improve the marks and hence the grades already obtained subject to the university norms.

    ii)   A candidate shall be allowed to repeat (conditionally) the subjects in one or more semesters

     in order to better the CA marks obtained already.

7. Educational Tour

i)   The students may undertake one educational tour preferably after fourth semester of the course. There shall be at least two technical visits incorporated in the tour.

 8. Revision of Regulations

    The university may from time to time revise, amend or change the regulations, curriculum, scheme of examinations and syllabi.

ACADEMIC CALENDAR 2016-2017

JUNE - 2K16		
1	WED	
2	THU	
3	FRI	
4	SAT	*SATURDAY*
5	SUN	*SUNDAY - WORLD ENVIRONMENTAL DAY*
6	MON	
7	TUE	
8	WED	
9	THU	
10	FRI	
11	SAT	*SATURDAY*
12	SUN	*SUNDAY*
13	MON	
14	TUE	
15	WED	SUPPLEMENTARY EXAM - KTU
16	THU	SUPPLEMENTARY EXAM - KTU
17	FRI	SUPPLEMENTARY EXAM - KTU
18	SAT	REGISTRATION OF S2 SUPPLEMENTARY EXAM - KTU; REGISTRATION FOR SUMMER COURSE SLOT 2
19	SUN	*SUNDAY*
20	MON	SUMMER COURSE FOR S2 STARTS; Commencement of Classes for S7; Skill Development Training for S7
21	TUE	Skill Development Training for S7
22	WED	Skill Development Training for S7
23	THU	REGISTRATION FOR SUPPLEMENTARY EXAM ENDS - S2; Skill Development Training for S7
24	FRI	Skill Development Training for S7
18	SAT	*Skill Development Training for S7*
19	SUN	*SUNDAY*
27	MON	
28	TUE	SUMMER COURSE FOR S2 ENDS
29	WED	
30	THU	Starting of Lab Cycle 1 for S7

ACADEMIC CALENDAR 2016-2017

		JULY - 2K16
1	FRI	Publication of Attendance-JUNE-2016; Supplementary Exam KTU FOR S1 & S2;
2	SAT	*SATURDAY*
3	SUN	*SUNDAY*
4	MON	Issue of Assignment 1 for S7; Supplementary Exam KTU FOR S1 & S2
5	TUE	
6	WED	*ID-UL-FITR-RAMZAN*
7	THU	*RAMZAN*
8	FRI	Supplementary Exam KTU for S1 & S2
9	SAT	*SECOND SATURDAY*
10	SUN	*SUNDAY*
11	MON	Supplementary Exam KTU for S1 & S2
12	TUE	Supplementary Exam KTU for S1 & S2
13	WED	Supplementary Exam KTU for S1 & S2
14	THU	Supplementary Exam KTU for S1 & S2
15	FRI	Supplementary Exam KTU for S1 & S2
16	SAT	*FAREWELL to 2016 PASSED OUT STUDENTS*
17	SUN	*SUNDAY*
18	MON	Supplementary Exam KTU for S1 & S2
19	TUE	Supplementary Exam KTU for S1 & S2
20	WED	
21	THU	
22	FRI	
23	SAT	
24	SUN	*SUNDAY*
25	MON	Publication Of Supplementary Results - KTU; Submission date of Assignment-1 for S7; Commencement of S5 Classes;
26	TUE	
27	WED	Starting of Lab Cycle 1 for S5
28	THU	
29	FRI	
30	SAT	
31	SUN	*SUNDAY*

ACADEMIC CALENDAR 2016-2017

AUGUST - 2K16		
1	MON	Publication of Attendance-JULY-2016; Commencement of S1 & S3 - B. TECH & M.TECH; Starting of Lab CYCLE - I for S5
2	TUE	*KARKIDAKKA VAVU*
3	WED	Issue of Assignment - 2 for S7 & Assignment - 1 for S5, S3 and S1
4	THU	Starting of Lab Cycle 1 for S1 & S3
5	FRI	Course Committee and Class Committee Meeting I - KTU
6	SAT	*SATURDAY*
7	SUN	*SUNDAY*
8	MON	
9	TUE	Registration Ends – KTU
10	WED	First Series Test for S7
11	THU	First Series Test for S7
12	FRI	First Series Test for S7
13	SAT	*SECOND SATURDAY*
14	SUN	*SUNDAY*
15	MON	*INDEPENDENCE DAY*
16	TUE	Submission date of Assignment-1 for S3 and S1;
17	WED	
18	THU	
19	FRI	
20	SAT	*Departmental Class PTA Meeting for S7 with Series - I marks / Attendance*
21	SUN	*SUNDAY*
22	MON	
23	TUE	
24	WED	*SREE KRISHNA JAYANTHI*
25	THU	Submission date of Assignment-2 for S7 & Assignment - 1 for S5;
26	FRI	
27	SAT	*SATURDAY*
28	SUN	*SUNDAY; Birthday of Ayyankali*
29	MON	
30	TUE	
31	WED	

ACADEMIC CALENDAR 2016-2017

		SEPTEMBER - 2K16
1	THU	Publication of Attendance-AUGUST-2016
2	FRI	Issue of Assignment-3 for S7 and Assignment-2 for S5
3	SAT	
4	SUN	*SUNDAY*
5	MON	First Series Test for S1 and S3;
6	TUE	First Series Test for S1 and S3;
7	WED	First Series Test for S1 and S3
8	THU	Issue of Assignment - 2 for S1 and S3;
9	FRI	*ONAM CELEBRATION;*
10	SAT	Departmental Class PTA Meeting for S1 & S3 with Series - I Marks/ Attendance
11	SUN	ONAM HOLIDAYS
12	MON	BAKRID & ONAM HOLIDAYS
13	TUE	ONAM HOLIDAYS
14	WED	ONAM HOLIDAYS
15	THU	ONAM HOLIDAYS
16	FRI	SREE NARAYANA GURU JAYANTHI & ONAM HOLIDAYS
17	SAT	ONAM HOLIDAYS
18	SUN	ONAM HOLIDAYS
19	MON	
20	TUE	Course Committee and Class Committee Meeting II - KTU
21	WED	*SREE NARAYANA GURU SAMADHI*
22	THU	First Series Test for S5
23	FRI	First Series Test for S5;
24	SAT	First Series Test for S5;
25	SUN	*SUNDAY*
26	MON	
27	TUE	Departmental Class PTA Meeting for S5 with Series - I Marks/ Attendance
28	WED	
29	THU	Submission date of Assignment-3 for S7 & Assignment-2 for S5, S3 and S1;
30	FRI	

ACADEMIC CALENDAR 2016-2017

		OCTOBER - 2K16
1	SAT	*SATURDAY*
2	SUN	*GANDHI JAYANTHI*
3	MON	Publication of Attendance-SEPTEMBER-2016
4	TUE	Submission date of Assignment-3 for S3 and S1
5	WED	Second Series Test for S7; Returning date of valued Assignment - 3 for S7
6	THU	`
7	FRI	Second Series Test for S7; Issue of Assignment-3 for S1 and S3;
8	SAT	*SECOND SATURDAY*
9	SUN	*SUNDAY*
10	MON	*MAHANAVAMI*
11	TUE	*VIJAYADHASAMI*
12	WED	*MUHARAM*
13	THU	INTERNAL LAB EXAMS FOR S7
14	FRI	
15	SAT	*RE-TEST for S7; STUDY HOLIDAYS FOR S7*
16	SUN	*SUNDAY*
17	MON	RE-TEST for S7;
18	TUE	RE-TEST for S7;
19	WED	Second Series Test for S1 and S3;
20	THU	Second Series Test for S1 and S3;
21	FRI	Publication of Internal marks for S7; Second Series Test for S1 and S3;
22	SAT	*SATURDAY;*
23	SUN	*SUNDAY*
24	MON	
25	TUE	
26	WED	Submission date of Assignment-3 for S1 and S3;
27	THU	*SPORTS DAY , Departmental Class PTA for S1 & S3 with Series-II marks /Attendance*
28	FRI	*SPORTS DAY;*
29	SAT	*DEEPAVALI*
30	SUN	*SUNDAY*
31	MON	Second Series Test for S5

ACADEMIC CALENDAR 2016-2017

NOVEMBER - 2K16		
1	TUE	Second Series Test for S5; Publication of Attendance OCTOBER - 2K16;
2	WED	Second Series Test for S5
3	THU	
4	FRI	
5	SAT	*SATURDAY*
6	SUN	*SUNDAY*
7	MON	
8	TUE	RE-TEST for S5;
9	WED	RE-TEST for S5
10	THU	RE-TEST for S5
11	FRI	
12	SAT	*Publication of Series - II marks for S5*
13	SUN	*SUNDAY*
14	MON	
15	TUE	
16	WED	
17	THU	
18	FRI	
19	SAT	*SATURDAY*
20	SUN	*SUNDAY*
21	MON	Course Committee and Class Committee Meeting III - KTU
22	TUE	
23	WED	Last Date for Evaluation of Practical Exam – KTU
24	THU	Publish Internal Marks of S1 and S3
25	FRI	Publish Attendance of S1 and S3
26	SAT	*SATURDAY*
27	SUN	*SUNDAY*
28	MON	
29	TUE	
30	WED	

ACADEMIC CALENDAR 2016-2017

		DECEMBER - 2K16
1	THU	*WORLD AIDS DAY*
2	FRI	KTU University Exam - S1 and S3
3	SAT	*SATURDAY*
4	SUN	*INDIAN NAVY DAY; SUNDAY*
5	MON	KTU University Exam - S1 and S3
6	TUE	
7	WED	KTU University Exam - S1 and S3
8	THU	
9	FRI	KTU University Exam - S1 and S3
10	SAT	*HUMAN RIGHTS DAY; SECOND SATURDAY*
11	SUN	*INTERNATIONAL MOUNTAIN DAY; UNICEF DAY; SUNDAY*
12	MON	*NABIDINAM*
13	TUE	
14	WED	KTU University Exam - S1and S3
15	THU	
16	FRI	KTU University Exam - S1 and S3
17	SAT	*SATURDAY*
18	SUN	*SUNDAY*
19	MON	Registration for S6 and S8
20	TUE	Registration for S6 and S8
21	WED	Registration for S6 and S8
22	THU	Registration for S2 & S4
23	FRI	Registration for S2 & S4
24	SAT	Christmas Vacation Begins
25	SUN	Christmas Vacation
26	MON	Christmas Vacation
27	TUE	Christmas Vacation
28	WED	Christmas Vacation
29	THU	Christmas Vacation
30	FRI	Christmas Vacation
31	SAT	Christmas Vacation

ACADEMIC CALENDAR 2016-2017

JANUARY - 2K17		
1	SUN	*NEW YEAR; SUNDAY*
2	MON	*MANNAM JAYANTHI*
3	TUE	Commencement of Classes for S2, S4, S6 & S8
4	WED	
5	THU	Issue of Assignment 1 for S2, S4, S6 & S8
6	FRI	Starting of Lab cycle 1 for S2, S4, S6 & S8
7	SAT	*SATURDAY*
8	SUN	*SUNDAY*
9	MON	Course Committee and Class Committee Meeting I - KTU
10	TUE	
11	WED	Registration Ends
12	THU	
13	FRI	
14	SAT	*SECOND SATURDAY*
15	SUN	*SUNDAY; ARMY DAY*
16	MON	
17	TUE	
18	WED	National Youth Day
19	THU	
20	FRI	Submission date of Assignment-1 for S2, S4, S6 & S8
21	SAT	*SATURDAY*
22	SUN	*SUNDAY*
23	MON	Review - I - Project for S8;
24	TUE	
25	WED	
26	THU	*REPUBLIC DAY*
27	FRI	
28	SAT	
29	SUN	*SUNDAY*
30	MON	*MARTYR'S DAY*

ACADEMIC CALENDAR 2016-2017

		FEBRUARY - 2K17
1	WED	Publication of Attendance-JANUARY-2K17;
2	THU	Issue of Assignment - 2 for S2, S4, S6 & S8;
3	FRI	
4	SAT	*SATURDAY*
5	SUN	*SUNDAY*
6	MON	First Series Test for S2 & S4
7	TUE	First Series Test for S2 & S4
8	WED	First Series Test for S2 & S4
9	THU	
10	FRI	Course Committee and Class Committee Meeting II - KTU
11	SAT	*BURNOUT 2K17*
12	SUN	*BURNOUT 2K17*
13	MON	
14	TUE	First Series Test for S2 & S4
15	WED	First Series Test for S6 and S8
16	THU	First Series Test for S6 and S8;
17	FRI	First Series Test for S6 and S8 ; Review - II - Project for S8;
18	SAT	Departmental Class PTA Meeting for S2 & S4
19	SUN	*SUNDAY*
20	MON	Submission of Assignment-2 for S2, S4, S6 & S8
21	TUE	
22	WED	
23	THU	*Departmental Class PTA Meeting for S6 & S8 Semesters*
24	FRI	*MAHASIVARATHIRI*
25	SAT	*SATURDAY*
26	SUN	*SUNDAY*
27	MON	
28	TUE	

ACADEMIC CALENDAR 2016-2017

		MARCH - 2K17
1	WED	Publication of Attendance-FEBRUARY-2K17;
2	THU	Issue of Assignment-3 for S2, S4, S6 & S8
3	FRI	
4	SAT	
5	SUN	*SUNDAY*
6	MON	
7	TUE	Second Series Test for S2 & S4
8	WED	Second Series Test for S2 & S4
9	THU	Second Series Test for S2 & S4
10	FRI	Review - III- Project for S8
11	SAT	*SECOND SATURDAY*
12	SUN	*SUNDAY*
13	MON	Women's day
14	TUE	*WORLD PIE DAY;* Second Series Test for S6 and S8
15	WED	Publication of Series - 2 Marks in Notice Board and Linways for S2 & S4; Second Series Test for S6 and S8
16	THU	Second Series Test for S6 and S8
17	FRI	Submission of Assignment-3 for S2, S4, S6 and S8; Second Series Test for S6 &S8
18	SAT	*SATURDAY*
19	SUN	*SUNDAY*
20	MON	
21	TUE	
22	WED	
23	THU	Internal Model lab Exams for S8;
24	FRI	Repeat of Lab Cycle-2 for S2, S4, S6 & S8
18	SAT	*SATURDAY*
19	SUN	*SUNDAY*
27	MON	Inter-departmental Project competition among S8-Students;
28	TUE	Project Report Submission for S8;
29	WED	RE-TEST FOR S6 & S8
30	THU	RE-TEST FOR S6 & S8
31	FRI	RE-TEST FOR S6 & S8

ACADEMIC CALENDAR 2016-2017

		APRIL - 2K17
1	SAT	*SATURDAY*
2	SUN	*SUNDAY*
3	MON	Publication of Attendance-MARCH-2017; RE-TEST FOR S6 & S8;
4	TUE	
5	WED	
6	THU	
7	FRI	*ARTS DAY*
8	SAT	*COLLEGE DAY; WORLD HEALTH DAY*
9	SUN	*SUNDAY*
10	MON	Internal Model Lab Exams for S2, S4, S6 & S8;
11	TUE	Publication of Internal Marks for S6 & S8
12	WED	Course Committee and Class Committee Meeting I - KTU
13	THU	*MAUNDY THURSDAY*
14	FRI	*VISHU; Dr. AMBEDKKAR JAYANTHI; GOOD FRIDAY;*
15	SAT	*SATURDAY*
16	SUN	*EASTER; SUNDAY*
17	MON	Publication of Internal Marks for S2, S4, S6 & S8 in Notice Board and Linways; Summer Course Registration for S2 & S4
18	TUE	
19	WED	Last Date for Practical Evaluations for S2 & S4
20	THU	
21	FRI	*Publication Of Attendance For S2, S4, S6 & S8*
22	SAT	EARTH DAY; Departmental Class PTA For ALL Semesters
23	SUN	*SUNDAY*
24	MON	Forward Internal Marks and Attendance to KTU for S2 & S4;
25	TUE	Commencement of Examinations for S6 & S8;
26	WED	
27	THU	Commencement of Examinations for S4;
28	FRI	KTU S4 - Examination
29	SAT	*SATURDAY*
30	SUN	*SUNDAY*

ACADEMIC CALENDAR 2016-2017

MAY - 2K17		
1	MON	*MAY DAY*
2	TUE	KTU S4 – Examination; Publication of Attendance-APRIL-2017
3	WED	KTU S2 – Examination
4	THU	KTU S4 – Examination
5	FRI	KTU S2 – Examination
13	SAT	*SATURDAY*
7	SUN	*SUNDAY*
8	MON	KTU S2 – Examination
9	TUE	KTU S4 – Examination
10	WED	KTU S2 – Examination
11	THU	KTU S4 – Examination
12	FRI	KTU S2 – Examination
13	SAT	*SATURDAY*
14	SUN	*SUNDAY*
15	MON	KTU S4 – Examination
16	TUE	KTU S2 – Examination
17	WED	KTU S2 – Examination
18	THU	
19	FRI	
20	SAT	*SATURDAY*
21	SUN	*SUNDAY*
22	MON	
23	TUE	Summer Course Starts for S1, S2, S3 & S4
24	WED	
25	THU	
26	FRI	
27	SAT	*SATURDAY*
28	SUN	*SUNDAY*
29	MON	
30	TUE	
31	WED	